

# Stillwater PTSA 2014 - 2015 Volunteer Sign-up Form

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Child's teacher(s): \_\_\_\_\_

PLEASE PRINT CLEARLY. THANK YOU.

*Please check the box for the volunteer opportunities that you are interested in and return this form with your child's school work or deliver it to the school front office. We will contact you soon. Thank you in advance for helping to make a difference in the lives of Stillwater students!*

## **Social and Special Projects:** (See reverse side for more details.)

\_\_\_\_\_ Popcorn Wednesdays      \_\_\_\_\_ Elf Work shop - Dec      \_\_\_\_\_ Carnival - May  
\_\_\_\_\_ Dads & Donuts – Feb      \_\_\_\_\_ Spring Hoedown - Mar      \_\_\_\_\_ Staff Appreciation – May  
\_\_\_\_\_ Moms & Muffins – Apr/May      \_\_\_\_\_ Talent Show – Jan      \_\_\_\_\_ All Arts Day - May

## **Enrichment and Arts Education:** (See reverse side for more details.)

\_\_\_\_\_ Enrichment Support      \_\_\_\_\_ Have a talent to teach?      \_\_\_\_\_ Reflections  
\_\_\_\_\_ Talent Show      \_\_\_\_\_ Missoula Children's Theater

## **Fundraising:** (See reverse side for more details.)

\_\_\_\_\_ Walk A Thon

## **Communications and Advocacy:** (See reverse side for more details.)

\_\_\_\_\_ Student Directory (can be done at home)      \_\_\_\_\_ Kid Mail      \_\_\_\_\_ School Reader Board  
\_\_\_\_\_ Recess Buddies      \_\_\_\_\_ PTSA Bulletin Board

## **Miscellaneous Volunteer Needs:** (See reverse side for more details.)

\_\_\_\_\_ Picture Days      \_\_\_\_\_ Vision and Hearing Testing      \_\_\_\_\_ Book Fair – Nov 18<sup>th</sup> – 22nd  
\_\_\_\_\_ Yearbook      \_\_\_\_\_ Making Posters, Flyers (done at home)      \_\_\_\_\_ Data Entry (done at home)  
\_\_\_\_\_ Library Volunteer      \_\_\_\_\_ Miscellaneous: Call me as help is needed!

## **Volunteer Opportunity Details**

### **Social and Special Projects**

**Popcorn:** Popcorn is sold on Wednesdays. This job needs 2 people and takes around 4 hours.

**Elf Workshop:** In weeks prior, help plan craft projects or help set up, work at the craft tables, and/or sell tickets at the event Dec. 6th.

**Dads & Donuts: (before school)** Feb. Help plan, set up serve and/or breakdown event.

**Moms & Muffins: (before school)** Apr. Help plan, set up, serve and / or breakdown event.

**Spring Hoedown:** Mar. Help plan, decorate, set up/take down, sell tickets

**Staff Appreciation:** We celebrate both classified and certified staff in May. Help plan, set up and/or breakdown daily events. We also need many parents to donate food items.

**All Arts Day:** May. Assist in a class, teach a class, reception area

**Carnival:** Help plan, decorate, organize and run games, set up / take down,

### **Enrichment and Arts Education**

**After School Enrichment Chaperone** Be a Chaperone 15 min. before/after class to check in/out students from class. Stay to help during the class. Receive a discount on enrolled classes.

**Do you have a Talent to Teach?** If you have a talent and would like to lead a class, please let us know!

**Reflections:** Help judge entries, display projects and help on Gallery Night, Gallery Night is in Nov.

**Missoula Children's Theater:** Prepare Flyers and posters, assist theater staff, Help organize workshops, auditions, rehearsals and production of the play. Help provide a clean room (No Food) for the theater staff. There is a discount for host families.

**Talent Show:** Jan. Help with the organization and running of the Talent Show.

### **Membership and Fundraising**

**Walk-a-Thon:** Assist in planning, organization and operation of the event.

### **Communications and Advocacy**

**Student Directory:** Help assemble, prepare and distribute Student Directories (can be done at school or home).

**Kid Mail:** On Tuesday afternoons for approx. 30 min, help assemble packets of flyers and newsletters to be distributed to teachers.

**PTSA Bulletin Board:** Help with once monthly Bulletin Board updates.

**Reader Board:** Info on board needs to be updated weekly on Monday mornings.

**Recess Buddies:** Come and play with kids during recess with prepared activities anytime throughout the year.

### **Miscellaneous Volunteer Needs**

**Picture Days:** Help kids look their best and assist classes through scheduled picture times.

**Vision and Hearing Testing:** Assist in testing the students twice a year.

**Yearbook:** Help with taking pictures at events, in classroom and where needed.

**Posters/flyers:** Make posters as needed. A fun way to get involved and can be done at school or home any time prior to the event.

**Data Entry:** Enter information into database at home or school.

**YOU MAKE THE DIFFERENCE!!**

**THANK YOU FOR YOUR INTEREST IN VOLUNTEERING!**

\*If you have any questions, please contact Gayle Saunders and Dawn Spencer at  
vicepresident@stillwaterptsa.org