Minutes

SWE PTSA General Meeting
Held on September 22, 2016 at 2 pm Stillwater Elementary

2:02 – 2:10 Welcome – Jen Anderson

Introductions – Everyone present introduced themselves

We reviewed the June meeting minutes, there are no edits necessary so Michelle will sign and file them. She will also send to Ann-Marie to be posted online.

President's Report-Lindsey Tolson
•Reviewed how meetings work, parliamentary procedure, planning forms.
•Over summer: Kiln and 3 new pieces of playground equipment and kinder playground parts installed, and the PTSA had a board retreat.
•So far this year: Discussed the Staff luncheon, Nuts and Bolts, Curriculum Night, and Back to School BBQ. Surveys being sent out for feedback.
•General plan for the year: increase membership by 10% from last year, more social events which will require volunteers, and keep doing donation based fundraising as in previous year.

2:15 – 2:27 Treasurer's Report – Jessica Bie & Mireille Bellemare
•Jessica reviewed the 2015-2016 final numbers, which were handed out for everyone to review.*
•Mireille reviewed the 2016-2017 current report, which was handed out for everyone to review. *
*Copies of both reports are filed with the meeting notes, attendance sheet and the Treasurer's Report.

2:27 – 2:45 Special Election
•Standing Rules –Lindsey Tolson discussed proposed changes to items 15, 20, 35. Lindsey Tolson moved to approve , seconded. No discussion. All in favor. Motion is adopted.
•2016/2017 Final Budget – Mireille Bellemare discussed the proposed changes : 3rd grade field trip, playground equipment, classroom gifts, and kiln supplies. Mr. Madigan spoke about the 3rd grade fieldtrip. Mireille moved to approve the final budget with changes. Seconded. No discussion. All in favor. Motion is adopted.

2:46 – 2:47 Year End Financial Audit Review
•Jessica Bie reviewed and addressed the findings from the audit. There were no questions. Review to be filed.

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2:48 – 2:57 New/Other Business

•Membership Update – Cari Orme & Jessica Coon

-Current membership is at 252. Last year was 234 last year (highest in 5yrs).

•Volunteers – Jenn Anderson

-Discussed the volunteer form and it's distribution. Currently at 56 volunteers. Discussion of PT Avenue application and using it to coordinate volunteers.

-Featured volunteer of the month is something new this year.

•Speaker Requests-none

2:58 Meeting Adjourned

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