

Art Education Leads – Job Descriptions

Reflections Leads

Be a PTSA Member

Attend committee meetings with Special Project Chair and VP of Programs

Complete PTSA money handling training before purchasing items for Reflections

Complete any necessary Committee Plan of Action Reports to be reviewed at board meetings by the VP of Programs

Reflections contest ends in October each year

Promotion for the contest begins at the end of the prior school year

Run the Reflections contest at Stillwater, communicate with Council Reflection chairs

Coordinate a Reflections Art Gala at Stillwater in late November

Package all art moving onto the council level per official guidelines before delivering to council

Attend council Reflections Gala to pass out certificates and ribbons to Stillwater students

Send any social media post requests to communication@stillwaterptsa.org

Kiln Leads

Be a PTSA Member

Attend committee meetings with Special Project Chair and VP of Programs

Complete PTSA money handling training before purchasing items for Reflections

Complete any necessary Committee Plan of Action Reports to be reviewed at board meetings by the VP of Programs

Train Art Docents Leads as necessary for Clay and Glass Projects projects

Arrange Pottery Nights

Send any social media post requests to communication@stillwaterptsa.org