

Fundraising Leads – Job Descriptions

HAT (Hop-a-Thon) Lead

Be a PTSA Member

Send any social media post requests to communication@stillwaterptsa.org

Attend committee meetings with Fundraising Chair

Send any volunteer needs to the Volunteer Coordinator

Work with fundraising chairs to coordinate the HAT

- Communication leading up to event

- Counting the week prior to HAT

- Logistics of the HAT itself

- Rewarding the prizes after HAT

- Celebration assembly

Hawk Walk Lead

Be a PTSA Member

Send any social media post requests to communication@stillwaterptsa.org

Attend committee meetings with Fundraising Chair

Send any volunteer needs to the Volunteer Coordinator

Work with fundraising chairs to coordinate the Hawk Walk

- Communication leading up to event

- Counting the week prior to Hawk Walk

- Logistics of the Hawk Walk itself

- Rewarding the prizes after Hawk Walk

- Celebration assembly

Incentive Lead

Be a PTSA Member

Attend committee meetings with Fundraising Chair

Send any volunteer needs to the Volunteer Coordinator

Work with fundraising chairs to coordinate the follow up incentives

Purchase all items required for incentives

Arrange times with school associates as mentioned from Fundraising Chair. I.E. Kaire or Teachers

Incentives through out the year:

- Hop A Thon Classroom Goals

- 4th/5th Goal Incentive

- Breakfast with the Principal

- Hawk Walk Classroom Goals

- 4th/5th Goal Incentive

- Breakfast with the Principal